

**MINUTES OF A MEETING OF BROCKENHURST PARISH COUNCIL
HELD ON TUESDAY 19th JULY 2022 AT BROCKENHURST VILLAGE HALL**

Present:

Cllr M Harris	Chairman
Cllr P Wales	Cllr R Bowles
Cllr A Bartlett	Cllr P Mueller
Cllr K Whittle	Cllr M Croker
Cllr J Wingham	
Mrs H Lawrence	Parish Clerk
Carolyn Griffith	Advertiser & Times

Public Presentments: None

22/105 Apologies for absence: Cllr Pearse, Cllr Horne and Cllr Korbey

22/106 Declarations of Interest/Requests for Dispensation:

Cllr Bartlett declared an interest in accounts for payment.

22/107 Minutes of the Meeting held Tuesday 21st June 2022

They were proposed, seconded and signed as a correct record.

22/108 County Councillor's Report: In the absence of C Cllr Mans there was no report

22/109 District Councillor's Report

Cllr Harris gave an update on a recent cabinet meeting and an update on the 2024 waste strategy. It was confirmed that 90% of properties would have two wheelie bins, which will be made from recycled plastic bags. The aim is to increase the recycling rate from 34% to a minimum of 55%. There are 14 collection authorities and HCC are the only disposal authority.

22/110 Appointment of Vice-Chairman

There was no nomination for vice-chairman. This will be an item for the next agenda.

**22/111 Reports and response to Consultations -
to include ratification of recommendations**

i) Planning committee meeting held 27th June 2022

In the absence of Cllr Korbey there was no report.

The Terms of Reference for the planning committee was ratified.

ii) P&R Committee meeting held on 5th July

A report of the meeting was given by Cllr Harris & Cllr Wales and the following items were proposed, seconded and agreed: -

- a) Grant applications – Brockenhurst Parochial Church Council - £5000
Brockenhurst Village Hall Indoors Bowls Club - £500
Brockenhurst Village Trust - £200
Royal British Legion Brockenhurst Branch - £500
Shining Lights Performing Arts Academy – the applicant does not fit within the criteria, no grant awarded.
- b) Appointment of J Humphrey Associates Ltd as the new payroll provider
- c) Appointment of Paul Reynolds of Fair Account as the Internal Auditor

iii) Greener Brockenhurst Eco Fair held 9th July 2022

It was noted that this was not as well attended as the previous year.

iv) Brockenhurst Village Trust AGM held 13th July 2022

Cllr Harris reported that the Trust has suggested that the Citizens Award would be better administered by the Parish Council.

Councillors agreed more information is needed and if Meadens would still offer sponsorship.

There was also a question of whether the Parish Council should look after the MUGA as the playground is already looked after on the same site.

v) NFALC AGM held 14th July 2022

In the absence of Cllr Korbey, the clerk read out that George Bisson is re-elected as chairman and John Korbey as vice chairman. Graham Flexman as co-ordinator.

ACTION: RFO to contact grant applicants
RFO to appoint J Humphrey Associates Ltd
RFO to appoint Paul Reynolds of Fair Account
Clerk to distribute minutes of NFALC meeting when received

22/112 Correspondence

i) HCC Active Travel Scheme public consultation

Cllrs expressed disappointment in the change of plans particularly the block paving to black tarmac across the road. It was agreed that this will not give it a focal point for Brookley Rd. HCC advised the Parish Council after the consultation had started and have not to set up the proposed physical consultation in Brockenhurst. The initial consultation date was too short and this has now been extended to the 14th August 2022. It was agreed that a meeting with HCC should be requested

ii) Waterside Policing Team

An update on the recruitment of a new PC for Brockenhurst was noted.

iii) National Park Open Spaces Provision

This was noted and agreed should be discussed at the A&I committee meeting on the 2nd August.

ACTION: Clerk to arrange meeting with HCC

22/113 To consider cloud storage for councillor's documents, review email distribution and consider councillors having identification

A need for online/cloud storage has been identified and it was agreed that various options should be considered. Email distribution to be reviewed to find the best way of dealing with the large quantity of standard weekly emails forwarded by the clerk or to find a way of having a central place to log in to look at everything. Cllr Pearse to be asked to investigate.

It was discussed that councillors should have some form of identification and photo lanyards where agreed. Hi-vis vests that say Brockenhurst Parish Council are to be considered. Clerk to investigate details and costs.

ACTION: Clerk to investigate lanyard and hi-vis costs

22/114 Accounts for payment. Proposed, seconded and agreed.

New Forest IT - printer repair - £50.00
Mint Gardens Ltd - allotment clearance - £360.00
Gates Engineering Ltd - fuel - £19.54
Streets Ironmongers - supplies - £24.53
Waveline Studios - Jubilee entertainment - £150.00
New Milton Advertiser - Jubilee advert - £162.00
Vision ICT - website hosting & support - £290.26
Wessex Windows - window cleaning - £12.00
Positano Ltd - war memorial mowing - £63.00
Corbins - Jubilee bouquets - £105.00
Brockenhurst Village Hall - hall hire - £144.75 & £53.75
Autela Payroll Services - £21.92
Viking - stationery - £92.06
SPG – Equipment - £400.00
Fifanellas – Jubilee entertainment - £300.00
BHIB – Insurance Renewal - £1430.92
Payments Made:
Latham's Security Doorsets Ltd - container doors - £929.98
BT - £56.05
Autela Payroll Services - £74.98
Post Office - stamps - £10.88
Tesco mobile - reimburse RR - £10.00
Microsoft - renew Microsoft 365 sub - £79.99
New Milton Sand & Ballast - allotment skip - £312.00

22/115 Remembrance Day Road Closure

It was agreed that the relevant road closure application should be submitted for Remembrance Sunday 13th November once arrangements for this year are confirmed by the RBL.

22/116 Budget for Christmas Event 2022

It was unanimously agreed that a budget of £2500 will be available for the Christmas Fun evening.

22/117 To appoint a second Village Trust director – no nominations

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.

22/118 Update on Cemetery

An update was given on the cemetery break in.

Only one letter has been received from Land Registry which contained a part refund of submission fees and noting that the application is fully completed. As no documents have been received, it was agreed that enquiries should be made with Land Registry for the documentation.

ACTION: Cllr Croker and clerk to draft and send a letter to Land Registry

22/119 Items to note – to include items raised by members of the public

Bus shelter – bottom panel and board needs replacing

There is a problem with the HCC gate by the phone box in Wootten

Grigg Lane – it was noted that most of the dips have been patch repaired with just one larger dip remaining at the Lyndhurst Road end.

Cllr Wingham reported that there appears to be less litter and verge parking around the forest.

22/120 Date of Next Meeting: 20th September Brockenhurst Village Hall

The meeting closed at 8.40pm

Signed:

Date:

