

To: Members of the Brockenhurst Parish Council  
You are hereby summoned to attend a MEETING of the  
PARISH COUNCIL to be held at Brockenhurst Village Hall  
on 25<sup>th</sup> October 2022 at 7.00pm

*H Lawrence*  
Parish Clerk  
19<sup>th</sup> October 2022

---

### **AGENDA**

Public Presentments: Prior to the commencement of formal business a period of ten minutes will be allowed for members of the public present to ask questions or comment on matters affecting the parish and/or its inhabitants. The functions of the Parish Council are exercised publicly, and it is possible that personal information provided will, by necessity, come into the public domain through papers used at, and discussion at, the public Parish Council meetings, as this is the decision-making process for the Council.

1. Apologies for absence
2. Declarations of Interest/Requests for Dispensation
3. To confirm the Minutes of the Parish Council meeting held 4<sup>th</sup> October 2022
4. County Councillor's Report
5. District Councillor's Report
6. Election of Vice-Chairman
7. Vice-Chairman's Declaration of Acceptance of Office
8. Reports and response to Consultations -  
**to include ratification of recommendations**
  - i) SW Quadrant meeting held on 11<sup>th</sup> October
  - ii) HALC AGM & Conference held on 20<sup>th</sup> October
  - iii) NFALC meeting held on 20<sup>th</sup> October
  - iv) Planning committee meetings held 24<sup>th</sup> October
  - v) Update on Community Rail Partnership activities
9. Village Centre Strategy update and future plan
10. Correspondence to consider and decide on: -  
  
To consider other correspondence as necessary
11. To consider response to the NFNPA Open Spaces Provision

12. Approval of amendment to the Document retention policy
13. Update on the Parish Council communications plan
14. Update on Christmas Lights and Christmas Fun Evening  
Including approval of the purchase of the Christmas trees
15. Update on Remembrance Sunday arrangements
16. To consider quotes for lanyards and Hi-Vis vests
17. Accounts for payment: -

P&D Hannon - office water recharges - £19.30  
Positano Ltd - war memorial mowing September - £94.50  
Forestry England - allotment rent - £265.00  
RBL Brockenhurst - poppy wreath - £25.00  
Brockenhurst Village Hall - hall hire - £206.00  
P Wales - travel LGPS meeting - £9.95  
Wessex Windows – window cleaning October - £12.00

Payments made:

Unity bank charges - £37.60  
NFDC - road closure Xmas fun evening - £160.00  
HCC - Xmas lights licence - £40.00  
Bulldog Security Products Ltd - £12.94  
Tesco - Chairman's allowance gifts fire service - £15.00  
Tesco Mobile - reimburse RR - £10.00

18. To appoint a second Brockenhurst Village Trust director
19. Clerks Report
20. Items to note - to include items raised by members of the public
21. Date of Next Meeting

Tuesday 16<sup>th</sup> November at Brockenhurst Village Hall