

**MINUTES OF A MEETING OF BROCKENHURST PARISH COUNCIL
PERSONNEL AND RESOURCES COMMITTEE HELD
ON TUESDAY 7th MARCH 2023 AT BROCKENHURST VILLAGE HALL**

Present:

Cllr P Wales	Chairman
Cllr M Harris	Cllr M Croker
Cllr J Korbey	Cllr R Horne
Mrs T Pritchard	RFO & Assistant Clerk

23/01 Apologies for Absence:

Cllr R Bowles

23/02 Declarations of Interest/Requests for Dispensation:

None

23/03 Minutes of Meeting held 1st November 2022:

The minutes were proposed, seconded and signed as a correct record.

23/04 Review of Allotment Fees:

It is to be recommended that allotment fees are increased annually in line with the RPI, an increase of 13.4% from 1 April 2024.

23/05 Financial Comparison and Bank Balances:

a. Financial Comparison

Noted. It was noted that IT requirements should be considered in the budget setting process for 2024/25.

b. Bank Balances

Noted

c. Bank Transfers

Noted

23/06 Grant Policy:

The draft updated Grant Policy was considered and it was agreed to clarify one aspect before progressing.

23/07 Grant Applications:

a. Brockenhurst Parochial Church Council

A grant application of £5,000 included £3,743.94 in respect of churchyard grounds maintenance, with the excess for tree management costs. A grant of £3,743.94 is to be recommended.

b. New Forest Disability Information Service

A grant of £125 is to be recommended.

23/08 Capital Plan:

The draft capital plan shows the predicted general reserve at the year end.

Amendments have been agreed to the smaller earmarked reserves before the year end.

Future capital expenditure was explained by the Chairman, who confirmed that money would be available for the Dilton Farm bridleway and neighbourhood plan, if necessary.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.

Mrs Pritchard left the meeting for the consideration of the remaining items.

23/09 Local Government Pension Scheme:

It was agreed to offer all employees the option of joining the Hampshire group pension scheme, following a review of the options.

23/10 Salary Reviews for the Forthcoming Year:

A 9.7% increase in line with the National Living Wage increases in the groundsman's salary was agreed from 1 April 2023.

23/11 Recruitment:

It was agreed to recruit an additional employee as an assistant clerk, hours and duties to be determined.

23/12 Any Other Items: None

23/13 Date of next meeting:

Tuesday 4th July 2023 7pm unless required sooner.

The meeting closed at 8.40pm.