

**MINUTES OF A MEETING OF THE EVENTS COMMITTEE HELD ON
WEDNESDAY 22nd NOVEMBER 2023 AT 5.30PM AT BROCKENHURST VILLAGE HALL**

Present:	Cllr Paul Pearse	Chairman
	Cllr J Korbey	Cllr R Wolstenholme
	Bronya Szatkowska	Janet Ward
	Liz Dodwell	Elaine Blachford
	Philip Dinn	
	Heather Lawrence	Parish Clerk

- 1. Apologies for absence:** Sue Jory, Evelyn Bartlett, Krys Yates
- 2. Declarations of Interest:** None
- 3. Minutes of last meeting:** The minutes of the meeting held on 25th October 2023 were signed as a correct record.
- 4. Christmas Fun Evening 1st December 2023**

Grotto

- Philip Dinn confirmed Brockenhurst College have two students available to help and that they have been contacted.

Entertainment

- Brockenhurst Choir are unable to attend.
- Liz Dodwell has contacted Brassed Toffs regarding carols and will provide some song sheets on the night.
- Shining Lights are unable to attend.
- New Forest Meddlars have more members available and would like display area. This will be located mid-point in Brookley Road.
- Parking to be reserved for Brassed Toffs, no other requests received.
- Confirmation is required from Magic Jack if he needs power.

Stalls

- Final paperwork is being chased.
- A place for PTA to plug in to get power is to be confirmed.
- Brookley Road to be marked out before 4pm ready for stall holders to set up.

Other

- Final street plan to be completed.
- Videographer has been confirmed.
- Advertising – arranged with the A&T
- A&T are writing an editorial on Brockenhurst light switch on and event. Phillip Dinn agreed to be contacted regarding the grotto.
- Cllr Pearse to collect church PA system.
- The Commoners will set up their snow machine outside.
- Portable lights for the stalls to be distributed on the night.
- Clean up arrangements – NFDC Streetscene have not responded but it was agreed that all stalls will be asked to take their litter home.
- BBA Window Elf Competition is from 1-10th December. Completed forms returned to Cards and Candy.
- BBA Best Dressed Window competition confirmed, Russell Horne and Mary Pattison to be asked to judge.
- Best Stall Christmas Tree, judging to be arranged by Bronya.

5. **80th Anniversary of D Day (6th June 2024), to consider any possible event**

It was agreed that an event should be arranged and Saturday 1st June was proposed.

A similar event to Platinum Jubilee was discussed including Brookley Road being closed with a display of vintage military vehicles and some entertainment.

The football club would be available to host music and stalls and the Village Hall may be able to take part.

Query whether any form of a beacon would be allowed.

Enquiries for entertainment and vintage vehicles to be explored.

A decision will be made at the next meeting.

ACTION POINTS: -

1. **Christmas - Power supply to be sourced - Clerk**
2. **Christmas - Judges for BBA best dressed window - Cllr Wolstenholme**
3. **Christmas - Lights for stalls - Bronya**
4. **Christmas - Amended Street plan – Cllr Pearse, Clerk and Bronya**
5. **Christmas – Entertainers parking - Clerk**
6. **Christmas – Contacts to A&T for editorial - Clerk**
7. **D Day 80th - Enquiries for entertainment and vehicles - Clerk**

6. **Date of Next Meeting: Wednesday 17th January 2024 at 5.30pm in the Craft Room at the Village Hall.**

The meeting finished at 6.45pm

Signed:

Date: