

**MINUTES OF A MEETING OF THE AMENITIES AND INFRASTRUCTURE
COMMITTEE OF BROCKENHURST PARISH COUNCIL HELD ON
TUESDAY 9th OCTOBER 2018 AT BROCKENHURST VILLAGE HALL**

Present: Michael Croker Chairman
John Korbey Harry Oram
Kevin Whittle John Wingham

Mary Pattison Parish Clerk

18/20 Apologies for absence Henry Mellor

18/21 Declarations of Interest None.

18/22 Minutes of the Meeting held 5th June 2018

These were proposed, seconded and signed as correct.

18/23 Matters Arising (not on the agenda)

Waters Green footpath. It is apparent that the remedial works have not yet been carried out by HCC.

Grigg Lane footpath slope regrading. No response has been provided to our request for the slope to be made more wheelchair-friendly.

We will contact Highways again to see if there is any progress. **Action: Clerk.**

18/24 Amenities report/Physical Asset report

i) Allotments

The Clerk reported that there are no vacant plots and two people on the waiting list at present.

The repair work on the track is expected to cost in the region of £400 for labour and three tons of hoggin. **This is to be recommended. Action: Clerk.**

Some work is required on the boundary trees and quotes will be obtained. Harry Oram, a qualified forester, is willing to continue to provide tree inspection reports for the Parish Council and **it is to be recommended that he should do so.**

A basic tree inspection course is available for the groundsman Kevin Baker at a cost of £155 to assist with recognising problems if they should arise between annual inspections. He is willing to attend and **it is to be recommended that he should do so.**

A composting toilet for the allotments has been suggested which would cost around £1200 to purchase. The Allotment Association will be asked for their opinion before we consider the idea further. **Action: Clerk.**

ii) Churchyard

The draft Cemetery regulations were considered. They are still at a preliminary stage. The next draft will be worked on following input from this committee. **Action: Clerk/MC.**

We did not take on a temporary employee this summer as the drought stopped the grass growing.

A short section of path needs to be renovated over the winter and a drain installed below the gravel to improve the walking surface. The groundsman can carry this out with some expenditure on gravel, **which is to be recommended.**

iii) War Memorial

Harry Oram has inspected the Field Maple again this month and no problems are reported. It was noted that the crucial wind speed for risk of trees falling is 70 mph. The weather forecast shortly before the Remembrance Day Parade and Service will be taken into account.

Kevin Whittle has cut the slab required to fit round the flagpole. The concrete bench will be removed after the service in order not to damage the lawn beforehand.

A new contractor has been taken on to mow the lawn over the autumn.

iv) Playground

The annual inspection report by RoSPA has shown only small items that need attention. Several of them have already been addressed but some replacement parts and one fence panel are required. **Action: Clerk.**

Updated quotations are being obtained for the replacement rubber mulch/wetpour surfacing. These will form part of our application for S106 funding to cover the cost.

A neighbour has emailed to inform us that children climb the two goat willow trees on the boundary with his garden. Harry Oram will inspect the trees but the committee decided, subject to his opinion, **to recommend that the trees be felled** in order to remove the hazard. **Action: Clerk.**

v) Seats, signs and bus shelters etc.

A meeting has been held with the College to discuss amendments to the two village sign designs, which will be incorporated by the students and re-considered by the Committee when received, which should be before the next meeting in February.

18/25 Village Wish List (following S106 funding)

The Terms of Reference for the working party will be drafted and a meeting organised to discuss the merits of each idea. In the meantime one suggestion that will be progressed is for daffodils to be planted in areas of the village inaccessible to the animals, as this is a very low cost and simple idea. The suggested planting areas at present are the Church Lane triangle and the verge in front of the Balmer Lawn Hotel as these are the entry points to the

village. Necessary risk assessments must be carried out and permissions will have to be obtained. The purchase cost should be no more than £500 (from the S106 funds) but labour cost must be considered and this could perhaps be a task for Community Service personnel. **It is to be recommended that this be taken forward as an S106 bid** in order for the flowers to be planted in time for spring if at all possible. **Action: Clerk.**

18/26 Infrastructure Report

i) New Office update

The architect has been to measure up and is preparing the feasibility study, as agreed at the September PC meeting.

ii) Adoption of BT phone boxes

The Wootton box has now had its equipment removed and the PC chairman will be in contact with all three interested groups in due course.

iii) FP 501 refurbishment

Our funding application is awaiting review by HCC Countryside Service before it can be accepted as a bid.

iv) Risk Assessment schedule

The schedule will be updated following the latest tree inspections. **Action: Clerk.**

v) Watersplash Sluice

The sluice board has recently been removed as some early frosts have occurred. A policy will be prepared to cover the opening and closing times, which in general were suggested as opening from the beginning of November to Easter, but prevailing weather conditions will also be considered. **Action: Clerk/MC.**

18/27 Event reports

The WWI Commemoration Committee is well advanced with the arrangements for the Concert on Saturday 3rd November at the village hall.

It has been suggested that some of the lamppost poppies be put on the front fence at the War Memorial if possible.

18/28 Any Other Business. John Korbey noted that he is unable to attend on 11th November.

18/29 Date of Next Meeting: 5th February 2019 7.00 pm. The meeting closed at 8.35 pm.