

To: Members of the Brockenhurst Parish Council
You are hereby summoned to attend a meeting of the
PARISH COUNCIL to be held at Brockenhurst Village Hall
on 15th April 2025 at 7.00pm

H Lawrence
Parish Clerk
9th April 2025

AGENDA

Public Presentments: Prior to the commencement of formal business a period of ten minutes will be allowed for members of the public present to ask questions or comment on matters affecting the parish and/or its inhabitants. The functions of the Parish Council are exercised publicly, and it is possible that personal information provided will, by necessity, come into the public domain through papers used at, and discussion at, the public Parish Council meetings, as this is the decision-making process for the Council.

1. Apologies for absence
2. Declarations of Interest/Requests for Dispensation
3. To confirm the Minutes of the Parish Council meeting held 18 March 2025
4. County Councillor's Report
5. District Councillor's Report
6. Update on Brookley Road Scheme and to consider future actions
7. Update on Martin's Corner Footbridge and to consider future actions
8. Reports and response to Consultations - **to include ratification of recommendations**
 - i) Events committee meeting held 19th March 2025
 - ii) Planning Committee meeting held 25th March
 - iii) Solent Cluster meeting held 4th April 2025
 - iv) Patient Participation Group report
 - v) BVT Village Communications meeting
 - vi) Resilience Working Group
 - vii) Parish Town Training - Preparing for a Unitary Future
9. Update on Village Sign, to approve additional expenditure and to confirm installation arrangements

10. To agree that Cllr Croker continues to explore the feasibility with relevant partners of rerouting part of the current National Cycleway 2 in such a way as to avoid the Sway Road railway bridge to better provide a safer cycle and pedestrian route from Sway Road Brockenhurst to the south and west of the village
11. Confirm final arrangements for the Annual Parish Meeting 30th April 2025 including the Citizen of Brockenhurst Awards
12. To consider and decide on correspondence as necessary
13. Accounts for payment:

Smart Marketing	New website set up	£832.80
Shimie Shine	Office cleaning March	£ 45.00
Chainsaws & More	2 x mower repairs	£709.50
ICCM	Membership	£105.00
Brockenhurst Village hall	Hall hire	£409.35
NALC	LCAS fee	£ 60.00
VisionICT	Email hosting fee	£108.00
J Humphreys	Payroll services	£ 42.00
NFDC	Annual bin emptying	£1509.70
Bronze Design	VE Day invites & posters	£ 64.00
SLCC	Membership – C Jowett	£150.00
Lyndhurst Landscapes	WM maintenance	£230.04
Streets	Supplies	£102.05

Payments made:

Mailchimp	Newsletter service	£ 11.99
Staples	Chairman's allowance	£ 34.00
RBL shop	2 x poppy wreaths	£ 49.98
Tesco Mobile	Groundsman mobile	£ 10.00
BT	Office phone & broadband	£ 71.43

14. To appoint Lightatouch as internal auditor and confirm there are no conflicts of interest with Brockenhurst Parish Council. To confirm that read-only access to the financial system will be made available for the year end review.
15. To confirm the external auditor is BDO and there are no conflicts of interest with Brockenhurst Parish Council
16. Review and approval of Asset Register
17. Clerk & RFO report
18. Items to note - to include items raised by members of the public

19. Date of Next Meetings:-

Wednesday 30th April 2024 Annual Parish Meeting at Brockenhurst Village Hall

Tuesday 20th May 2025 Annual Parish Council Meeting at Brockenhurst Village Hall

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.

20. Recruitment of RFO