



Brockenhurst Parish Council

A&I COMMITTEE MEETING

A G E N D A

07 October 2025 at 7.00pm

To be held at Brockenhurst
Village Hall, Highwood Road
Brockenhurst SO42 7RY

1. Public participation time

An opportunity for members of the public to raise issues of concern or interest, make a statement, present a petition, or be part of a deputation. Public participation time will be limited to 10 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100).

2. Apologies

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

3. Declarations of interest/Requests for dispensation

To declare any interest relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

4. Confirmation of minutes of previous meeting held on 05 August 2025

To confirm, as a correct record, the minutes of the previous meeting of the Committee (LGA1972 sch12).

5. Matters arising from the minutes of the last meeting held on 05 August 2025

To consider any matters arising from the previous minutes.

6. Calendar of Meetings for 2026

To agree the calendar of meetings for 2026.

7. Physical Asset Report [[LINK](#)]

To receive updates regarding Parish Council Assets.

8. Renewal of Black Knoll Allotment Lease [[LINK](#)]

To discuss the renewal of the Forestry England Allotment Lease.

9. Turning circle on Black Knoll Allotment

To consider quotes for installing a turning circle on Black Knoll Allotment.

- Contractor 1 [[LINK](#)]
- Contractor 2 [[LINK](#)]

10. Christmas lights – installation and removal [\[LINK\]](#).

To consider quote to test, erect, and dismantle the Christmas lights

11. Renewal of Notice Board Licence (FE) [\[LINK\]](#)

To consider renewal of New Forest Noticeboard Licence No. 50/L2335.

12. New Forest Local Cycling & Walking Instructure Plan [\[LINK\]](#)

Discussions on future developments and creation of a sub-committee to deliver actions.

13. National Cycleway 2 – verbal report

To receive report regarding National Cycleway 2 realignment.

14. Brockenhurst in Bloom [\[LINK\]](#)

To receive report regarding installation of posts and structures for hanging baskets in Brockley Road.

15. Terms of Reference for Amenities & Infrastructure Committee [\[LINK\]](#)

To review Terms of Reference for Amenities & Infrastructure Committee.

16. Budget 2025/26

To consider items for inclusion in the 2025/26 budget.

17. Any other items the Chairman deems urgent

For the Chair or members to report, provide information, or to add items for the agenda at the next meeting (including items raised by members of the public).
Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

18. Date of next meeting

To note the date of the next meeting, which is scheduled for **Tuesday 03 February 2026 at 7.00 pm.**