



Brockenhurst Parish Council

70B Brookley Road, Brockenhurst, SO42 7RA

**FULL COUNCIL
MEETING**

A G E N D A

21 October 2025

at 7.00pm

**Village Hall,
Brockenhurst
SO42 7RY**

Public participation time

An opportunity for members of the public to raise issues of concern or interest, make a statement, present a petition, or be part of a deputation. Public participation time will be limited to 10 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

1. Apologies

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

2. Declarations of interest/Requests for dispensation

To declare any interest relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34).

3. Confirmation of minutes of previous meeting held on 16 September 2025 [\[LINK\]](#)

To correct to the minutes of 16 September 2025, under item PC.25/182.1 the purchase amount for JTS CS-1CUR conference unit and microphone system was listed as £2,103.36 inc VAT. The correct amount is £2,587.98 inc VAT.

To confirm, as a correct record, the minutes of the previous meeting of the Committee subject to the above amendment (LGA1972 sch12).

4. Matters arising from the minutes of the last meeting held on 16 September 2025

To consider any matters arising from the previous minutes.

5. Reports by the Hampshire Council Councillor; New Forest District Councillor; and representatives on outside bodies

To receive the report of the Hampshire Council Councillor; New Forest District Councillor; and any further reports from Parish Council representatives on outside bodies.

5.1 Hampshire County Councillor's Report

5.2 New Forest District Council's Report

5.3 Speed Watch update – Cllr Doughty – [\[LINK\]](#)

5.4 New Forest Local Cycling and Walking Infrastructure Plan (LCWIP) – Cllr Pearse – verbal report

5.5 Martins Road Bridge – Cllr Horne – verbal report

5.6 Brockenhurst Airport Noise – Cllr Horne – verbal report

6. Reports of Committees and Sub-Groups

To note the approved/signed minutes of the following committees:

a) Planning Committee - 05 September 2025 [\[LINK\]](#)

- b) Amenities & Infrastructure – 05 August 2025 [\[LINK\]](#)
- c) Personnel & Resources – 1 July 2025 [\[LINK\]](#)
- d) Events Committee – 10 September 2025 [\[LINK\]](#)
- e) Village Strategy Working Group – 12 August 2025 [\[LINK\]](#)

7. Finance and Payments

To receive the list of outstanding creditors and balances due for payment including reports of any outstanding payments made, note any queries and approve payments. (*LGA1972 s150*).

7.1 October Payment List [\[LINK\]](#)

7.2 Unity Current Account Reconciled - September Statement – **to follow**

7.3 Scribe Financial Report to Date – **to follow**

Queries on payments should be notified to the RFO in advance of the meeting as the financial systems of the Council will not be available for interrogation at the meeting.

8. Turning circle in Black Knoll allotments

To consider recommendation from Amenities & Infrastructure Committee to appoint Niccolls Plant Hire to install a turning circle in Black Knoll allotments at a cost of £2,376.00 (inc. VAT).

9. Christmas Lights – installation and removal

To consider recommendation from Amenities & Infrastructure Committee to appoint Ross Boyle Electrical at a cost of £5,040.00 (inc. VAT). To note that the Committee felt that due to the specialist nature of the work, *Financial Regulations 5.12 i*. applied.

10. Forestry England implementation of parking charges [\[LINK\]](#)

To note announcement from FE regarding implementing parking charges for car parks in the New Forest.

11. Correspondence [\[LINK\]](#)

To note correspondence received by the Clerk.

12. Parish Clerk's Report and Council Action List

To note verbal report from Parish Clerk.

To note action list [\[LINK\]](#)

13. Any other items the Chair or Members deem urgent

For the Chair or members to report, provide information, or to add items for the agenda at the next meeting. (To include items raised by members of the public.) *Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

14. Date of next meeting

To note the date of the next meeting, which is scheduled for Tuesday 18 November 2025 at 7.00 pm.