



Brockenhurst Parish Council

70B Brookley Road, Brockenhurst, SO42 7RA

Minutes of a meeting of Brockenhurst Parish Council

held on Tuesday 21 October 2025, at 7.00pm, in Brockenhurst Village Hall.

Members Present: Cllr R Horne (Chair), Cllr R Bowles, Cllr M Croker, Cllr J Doughty, Cllr P Hollins, Cllr J Korbey, Cllr Whittle, Cllr J Wingham, and Cllr R Wolstenholme.

Officers Present: Dr G Pettifer (Clerk), Mrs M Marler-Roe (RFO)

Also Present: Hampshire County Councillor Keith Mans.

PC.25/191 Public Participation

There were five members of the public present.

One member of the public made a presentment regarding the subject of speeding into the village.

One member of the public gave a presentment regarding flood management activity in Brockenhurst.

PC.25/192 Apologies

Apologies were received and accepted from Cllr Pearse and Cllr Harris OBE.

PC.25/193 Declarations of interest/Requests for dispensation

There were no declarations of interest.

PC.25/194 Confirmation of minutes of previous meeting held on 16 September 2025

[\[LINK\]](#)

The Chair announced a correction to the previous minutes, under item PC.25/182.1, the purchase amount for JTS CS-1CUR conference unit and microphone system was listed as £2,103.36 inc VAT. The correct amount is £2,587.98 inc VAT.

Cllr Wingham declared that he was absent for the previous meeting but was shown as present.

Cllr Wingham declared that he did not understand the action arising from Minute no. 25/187 and asked it to be explained to him. The Clerk clarified that the item was regarding commercial waste bin deployment and collection in the parish, which was going to be subject to change. The action had been assigned to the Village Centre Strategy Working Group to consider at their next meeting. Cllr Bowles apologised for not remembering the discussion of the item but did not feel this was in the remit of the VCSG. The Clerk further explained that the commercial bins referred to were the litter bins in Brookley Road and elsewhere. NFDC wish to change the current model of bins to larger units that would be emptied less often. Cllr Wingham and Cllr Bowles agreed they now understood the item.

It was **RESOLVED** that the minutes of the previous meeting, held on 16 September 2025, be **APPROVED**, subject to the amendments above, and were signed by the Chair.

PC.25/195 Matters arising from the minutes of the last meeting held on 16 September 2025

There were no matters arising.

PC.25/196 Reports by the Hampshire Council Councillor; New Forest District Councillor; and representatives on outside bodies

To receive the report of the Hampshire Council Councillor; New Forest District Councillor; and any further reports from Parish Council representatives on outside bodies.

- 5.1 CCllr Keith Man, Hampshire County Councillor, gave his report, which was **NOTED**.
- 5.2 DCllr Adam Parker, New Forest District Councillor, was absent. The Chair read out this report, which was **NOTED**.
- 5.3 Speed Watch update ([Report 10/5.5.3](#)) Cllr Doughty gave his report, which was **NOTED**.
- 5.4 New Forest Local Cycling and Walking Infrastructure Plan (LCWIP) - Cllr Pearse sent his apologies. **ACTION:** Clerk to add this item to the next Full Council meeting.
- 5.5 Martins Road Bridge - Cllr Horne gave his verbal report, which was **NOTED**.
- 5.6 Brockenhurst Airport Noise – Cllr Horne gave his verbal report, which was **NOTED**.

PC.25/197 Reports of Committees and Sub-Groups

To note the approved/signed minutes of the following committees:

- a) Planning Committee 05 September 2025 - Cllr Korbey, Chair of the Planning Committee presented a summary of recent meetings. Members had no specific comments or questions.
- b) Amenities & Infrastructure 05 August 2025 - Cllr Croker, Chair of the Amenities & Infrastructure Committee presented a summary of recent meetings. Members had no specific comments or questions.
- c) Personnel & Resources 1 July 2025 - Cllr Wolstenholme, Chair of the Personnel & Resources Committee, presented a summary of the recent meetings. Members had no specific comments or questions.
- d) Events Committee 10 September 2025 – in the absence of Cllr Pearse, Cllr Wolstenholm presented a summary of recent meetings. Members had no specific comments or questions.
- e) Village Centre Strategy Working Group 12 August 2025 - Cllr Bowles gave an update of a recent meeting held by the VCSG, re-stated the Terms of Reference of the Working Group, and announced some ideas and proposals had emerged as a result of the meeting. The Chair asked Cllr Bowles to bring these forward as items on the agenda of the next Full Council meeting. A Councillor expressed confusion over the activities of the VCSG and the Brookley Road Active Travel Scheme. The Chair explained that the road scheme project had been imposed by Hampshire County Council and was not delivered by the VCSG. **ACTION:** Cllr Bowles to bring VCSG proposals and costings to the next Full Council meeting for consideration.

PC.25/198 Finance and Payments

Councillors considered the October Payment List ([Report 10/7.7.1](#))

It was **RESOLVED** that payments to creditors in the sum of £ £12,861.18 be approved.

25/198.1 Unity Current Account Reconciled - September Statement – the RFO reported that a reconciled statement for September was not currently available due to some inputs that were still necessary on the Scribe Accounting system.

25/198.2 Scribe Financial Report to Date – The RFO confirmed that all Councillors now had read-only access and could view the records and reports in real time.

Councillors thanked the RFO for her diligent work in developing the new accounting system.

PC.25/199 Turning circle in Black Knoll allotments

It was **RESOLVED** to approve the recommendation from Amenities & Infrastructure Committee and appoint Niccolls Plant Hire to install a turning circle in Black Knoll allotments at a cost of £2,376.00 (inc. VAT); subject to confirmation of correct hogging used.

PC.25/200 Christmas Lights – installation and removal

It was **RESOLVED** to approve the recommendation from Amenities & Infrastructure Committee and appoint Ross Boyle Electrical at a cost of £5,040.00 (inc. VAT). It was **NOTED** that due to the specialist nature of the work *Financial Regulations 5.12 i.* had been applied.

PC.25/201 Forestry England implementation of parking charges

The Chair gave an overview of the announcement by Forestry England to introduce parking charges in the New Forest. Details had been presented to New Forest Councillors attending the Quadrant meetings and the FE website also provided information. Councillors expressed agreement that there was still concern among residents about the impact of the scheme, particularly with displacement parking. Councillors were also concerned that the Forestry Commission Byelaws 1982 would not tackle irresponsible parking on the highways and felt further clarification of the scheme was necessary.

ACTION: Clerk to request and arrange a public meeting with FE.

PC.25/202 Correspondence

The correspondence received by the Clerk ([Report 10/11](#)) was **NOTED**.

Cllr Bowles objected to the inference regarding the two Councillors in Partridge Road, contained in the email dated 10/10/25. Both Councillors living in Partridge Road were not councillors when the road scheme was introduced and could not have influenced its implementation. This was confirmed by Cllr Wingham.

Cllr Doughty thanked the Clerk for answering the email, dated 10/10/25, on his behalf.

PC.25/203 Parish Clerk's Report and Council Action List

The Clerk reported that the HCC had granted the license to install and remove the Christmas lights; the CCTV cameras were being installed by NFDC by the end of the month; NFDC have granted free parking in Brookley Road Car Park for Friday 5 December's Christmas Fun Night; and the War Memorial plaque is currently being manufactured and an installation ceremony will be planned once a delivery date is confirmed. The report was **NOTED**.

The Action List was **NOTED** ([Report 10/12](#)).

PC.25/204 Any other items the Chair or Members deem urgent

- Cllr Doughty asked the Clerk when the updated Five Year Action Plan would be available. The Clerk reported that this would be imminent. All suggestions and observations were currently being collated. **ACTION:** Clerk.
- The Chair commented on the earlier presentment regarding flood action. The Chair has been working to get the Environment Agency to move forwards to support Brockenhurst but the impasse seems to be with Natural England.

- The Chair commented that the earlier presentment regarding speeding in Brockenhurst had been dealt with by Cllr Doughty in his Speed Watch report.

PC.25/205 Date of next meeting

To note the date of the next meeting, which is scheduled for Tuesday 18 November 2025 at 7.00 pm.

DRAFT