



Brockenhurst Parish Council

Minutes of a meeting of the Amenities & Infrastructure Committee held on Tuesday 7 October 2025, at 7.00pm, in Brockenhurst Village Hall

Members Present: Cllr Croker (Chair); Cllr J Korbey; Cllr P Hollins; Cllr R Horne; Cllr K Whittle.

Officers Present: G Pettifer, Clerk & Responsible Officer

Also present: Cllr P Pearse

A&I.25/39 Public participation

There was one member of the public present who did not wish to speak.

A&I.25/40 Apologies for absence

Apologies were received and accepted from Cllr J Doughty due to a prior commitment.

A&I.25/41 Declarations of interest/Requests for dispensation

There were no declarations of interest.

A&I.25/42 Confirmation of minutes of previous meeting

It was **RESOLVED** the minutes of the previous meeting, held on 05 August 2025, be **APPROVED** and were signed by the Chair.

A&I.25/43 Matters arising from the minutes of the last meeting

There were no matters arising.

A&I.25/44 Calendar of Meetings 2026

It was **RESOLVED** to agree the calendar of meetings for 2026 (Report 10/07).

A&I.25/45 Physical Asset Report

The Clerk gave updates regarding Parish Council Assets (Report 10/08). The contents of the report were **NOTED**.

ACTION: Chair and Clerk to revisit project to put solar panels on the cemetery hut. Report to be presented to next A&I meeting or Full Council, whichever is timelier.

A&I.25/46 Renewal of Black Knoll Allotment Lease

The report regarding the renewal of lease for Black Knoll Allotment (Report 10/08) was **NOTED**.

A&I.25/47 Turning circle on Black Knoll Allotment

(Report 10/09). Councillors considered the quotes for installing a turning circle on Black Knoll Allotment. It was **RESOLVED** to recommend to Full Council that Contractor 1, Niccolls Plant Hire, be appointed at a cost of £2,376.00 (inc. VAT).

A&I.25/48 Christmas Lights – installation and removal

(Report 10/10). It was **RESOLVED** to recommend to Full Council that Ross Boyle Electrical be appointed at a cost of £5, 040.00 (inc. VAT). Councillors felt that due to the specialist nature of the work, Financial Regulations 5.12 i. applied.

A&I.25/49 Renewal of Notice Board Licence (FE)

(Report 10/11). The Committee **RESOLVED** to ask Cllr Whittle to make enquiries regarding relocating the notice board and to ask the Clerk to send Forestry England a holding letter.

ACTION: Clerk to write to FE and to add item to the agenda for the next A&I Committee meeting.

A&I.25/50 New Forest Local Cycling & Walking Infrastructure Plan

Cllr Pease clarified that the LCWIP (Local Cycling and Walking Infrastructure Plan) was a framework rather than a project and delivers a policy basis for improving relevant infrastructure; it does not deliver change itself. Cllr Pease represents Brockenhurst Parish Council as the Climate Change Action & Active Travel Representative on the Cycling Working Group in discussions regarding the LCWIP.

After some discussion, it was concluded that a creation of a sub-committee to deliver actions was not required.

ACTION: Cllr Pease to report developments with the LCWIP to either A&I Committee or Full Council, whichever is timelier.

A&I.25/51 National Cycleway 2

Cllr Croker delivered a verbal update of his meeting with Jim Mitchell (NFNPA) and Richard Burke (FE) regarding realignment of the National Cycleway at Setley.

ACTION: Cllr Croker to formally write to the owners of Caters Cottage regarding access at the Old Railway and National Cycleway.

A&I.25/52 Brockenhurst in Bloom

Councillors had a varied and lengthy discussion regarding the installation of posts and structures for flower displays in Brookley Road. There was no agreement on which Council committee would take this project forward.

ACTION: Issue to be debated at Council Strategy Meeting and a decision regarding implementation to be made at Full Council.

A&I.25/53 Terms of Reference for Amenities & Infrastructure

It was **RESOLVED** to defer review of Term of Reference for A&I Committee until after the Council Strategy meeting.

A&I.25/54 Budget 2026/27

It was **RESOLVED** to defer discussion of a budget for 2026/27 until after the Council Strategy meeting.

A&I.25/55 Date of next meeting

It was noted that the next meeting of the Amenities & Infrastructure meeting was scheduled for **Tuesday 2 December 2025 at 7.00 pm.**

The meeting closed at: 8.38pm.

DRAFT