



# Brockenhurst Parish Council

70B Brookley Road, Brockenhurst, SO42 7RA

**FULL COUNCIL  
MEETING**

## **A G E N D A**

**18 November 2025  
at 7.00pm  
in the Village Hall,  
Brockenhurst  
SO42 7RY**

### **1. Public participation time**

An opportunity for members of the public to raise issues of concern or interest, make a statement, present a petition, or be part of a deputation. Public participation time will be limited to 10 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

### **2. Apologies**

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

### **3. Declarations of interest/Requests for dispensation**

To declare any interest relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34).

### **4. Confirmation of minutes of previous meeting held on 21 October 2025 [\[LINK\]](#)**

To confirm, as a correct record, the minutes of the previous meeting (LGA1972 sch12).

### **5. Matters arising from the minutes of the last meeting held on 21 October 2025**

To consider any matters arising from the previous minutes.

### **6. Reports by the Hampshire Council Councillor; New Forest District Councillor; and representatives on outside bodies**

To receive the report of the Hampshire Council Councillor; New Forest District Councillor; and any further reports from Parish Council representatives on outside bodies.

6.1 Hampshire County Councillor's Report – CCllr Keith Mans

6.2 New Forest District Council's Report – DCllr Adam Parker

6.3 New Forest Local Cycling and Walking Infrastructure Plan (LCWIP) - Cllr Pearse

### **7. Reports of Committees and Sub-Groups**

To note the approved/signed minutes of the following committees:

a) Planning Committee – 23 September 2025 [\[LINK\]](#)

b) Amenities & Infrastructure – 5 August 2025 [\[LINK\]](#)

c) Policy, Resources & Finance – 2 September [\[LINK\]](#)

d) Events Committee – to follow

e) Village Strategy Working Group – to follow

### **8. Finance and Payments**

To receive the list of outstanding creditors and balances due for payment including reports of any outstanding payments made, note any queries and approve payments. (LGA1972 s150).

8.1 November Payment List [\[LINK\]](#)

8.2 Bank Reconciliation, as at 31 October 2025 – [\[LINK\]](#)

8.3 Appointment of Internal Auditor starting with the annual return for the year ended 31 March 2026. [\[LINK\]](#)

Queries on payments should be notified to the RFO in advance of the meeting as the financial systems of the Council will not be available for interrogation at the meeting.

## **9. Five Year Plan 2026-2031**

To consider adopting Five Year Plan 2026-2031. [\[LINK\]](#)

## **10. Track repair Black Knoll allotments**

To receive quotes for track repairs to the access road leading to Black Knoll allotments. [\[LINK\]](#)

## **11. Brockenhurst Carnival 2026**

To receive proposals from Cllr Pearse for Brockenhurst Carnival 2026.

## **12. Brockenhurst Level Crossing**

To receive update from Cllr Horne and consider action regarding level crossing after recent major incident.

## **13. Policies for review**

To accept the recommendation of the Policy, Resources & Finance Committee that the following policies be adopted:

13.1 Standing Orders [\[LINK\]](#)

13.2 Community Grants Policy [\[LINK\]](#)

13.3 Social Media Policy [\[LINK\]](#)

13.4 Press & Legacy Media Policy [\[LINK\]](#)

## **14. Budget and Precept for 2026/27**

To receive update from Cllr Wolstenholme and consider draft budget and precept for financial year 2026/27. [\[LINK\]](#)

## **15. Parish Clerk's Report and Council Action List**

To note verbal report from Parish Clerk.

To note action list [\[LINK\]](#)

## **16. Any other items the Chair or members deem urgent**

For the Chair or members to report, provide information, or to add items for the agenda at the next meeting. (To include items raised by members of the public.) *Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).*

## **17. Date of next meeting**

To note the date of the next meeting, which is scheduled for **Tuesday 16 December 2025 at 7.00 pm.**