

**MINUTES OF A MEETING OF THE EVENTS COMMITTEE HELD ON
10th SEPTEMBER 2025 at 5.30PM AT
BROCKENHURST VILLAGE HALL**

Present: Cllr Paul Pearse (PP) Chairman
Cllr Richard Wolstenholme (RW)
Cllr John Korby (JK)
Di Fletcher (DF) (St Saviour's)
Krys Yates (KY) (Brockenhurst School PTA)
Liz Dodwell
Evelyn Bartlett (Women's Institute)
Julie Wooton (Women's Institute)
Bronya Szatkowska (Greener Brockenhurst, Friends of
Brockenhurst)
Sue Jory (RBL)
Estella Fernandez Smith (Sway Apprentice Clerk)
Phil Dinn (Rotary)

Celia Jowett Assistant Parish Clerk (APC)

25/45 Apologies for Absence:, Liz Wingham, Rebecca Donawa, (Brockenhurst College), Stuart King (Woodpeckers), Janet Ward (Royal British Legion) (RBL)

25/46 Minutes of last meeting: The minutes of the meeting held on 13 April 2025 were signed as a correct record.

25/47 Parish Calendar – this will be updated by Committee members. No dates were given.

25/48 PP reviewed the events of 24/25:

- Remembrance Day – well attended
- Christmas Fun Evening – 6 December 2025. Dreadful weather but enjoyed by children and residents.
- Pancake Day – very successful – fine weather
- Anzac Day – beautiful weather – very special day –
- Village Citizenship Awards – recognition of residents' contributions to village life – a positive event
- VE Day 80 picnic – a successful community event, greatly enjoyed by attendees of all ages. Raised c.£800 for Brockenhurst School PTA.
TENS licences will be obtained for all future Brockenhurst Parish Council Events held at St Saviour's.

A resident has commented about the musical entertainment, requesting more modern styles. The comments were noted, but the Committee felt that the entertainment for the "Vintage" celebrations was appropriate

25/49 – Christmas Fun Evening Friday 5 December 2025

It was agreed that the 2024 format would be followed, with new additions.

A resident has suggested a children's lantern procession at the beginning of the celebration. Leaders of Brockenhurst Youth Groups have been enthusiastic but need more guidance from the resident. APC will make further enquiries of resident. APC will source lanterns and battery nightlights from IKEA. The children could sing carols around the Christmas Tree.

The brownies really enjoyed the Nativity Procession and will be asked to participate again.

The Rotary will be responsible for Santa's Grotto. BS will check that The Commoners will be available.

RW will contact Fairground and research entertainers for Fun Evening eg LED light acts, entertainment for small children.

APC will research entertainment options for junior school age children eg Silent Disco

KY will contact St Saviour's Mothers' Union about the PTA organising the Christmas Tree Festival

BS will create advertising material and Booking/Risk Assessment Forms

25/50 A new resident has suggested introducing “ **A Living Advent Tree Festival**”, which the APC explained:

On each day of advent at 6pm, a hotel/business/community organisation would unveil a decorative Christmas window eg sing a carol, perform a sketch etc. The resident had enjoyed this in a Swiss village and in Folkestone. Sway AC noted that a similar event is held in Sway for the 12 Days of Christmas (but managed by a separate group and photos posted online.).

After a discussion, the Committee decided that it was not possible to organise it in Brockenhurst . There are already many events: - Brookley Road Christmas Window Competition; Festive Christmas Tree Festival; PTA events; Carol services; Church ceremonies.

25/51 The Friends of Brockenhurst Station are holding an event at the Station on 5 October 2025. Greener Brockenhurst are **not** organising a partner event

25/52 There have been petitions from residents for a Brockenhurst Summer Event, like the Brockenhurst Carnival of 20 years ago. The Committee discussed having such an event on August Bank Holiday, possibly at Brockenhurst College. It could be publicised as “Brockenhurst Fiesta”. Ideally it would include Floats and parades.

25/53 Remembrance Sunday 9 November 2025

The licence for the closure of Sway Road has been obtained. Preparations are underway.

ACTION POINTS

- Christmas Fun Evening Lantern Parade. APC will make further enquiries of resident and liaise with Village Children's groups.
- APC will source lanterns and battery nightlights from IKEA
- Ask Brownies to participate in Nativity Procession
- BS will check that The Commoners will be available for Santas Grotto

- PP and RW will contact Fairground and research entertainers for Fun Evening
- APC will research entertainment options for junior school age children eg Silent Disco
- KY will contact St Saviour's Mothers' Union about the PTA organising the Christmas Tree Festival
- BS will create advertising material and Booking/Risk Assessment Forms
- APC to obtain Road Closure Licence for Christmas Fun Evening
- All to consider ideas for the Brockenhurst Fiesta

25/54 – Date of Next Meeting 8 October 2025

25/55 The meeting finished at 6.30pm.

Signed:

Date:

