

**MINUTES OF A MEETING OF THE EVENTS COMMITTEE HELD ON 8<sup>th</sup>  
OCTOBER 2025 at 5.30PM AT  
BROCKENHURST VILLAGE HALL**

Present: Cllr Paul Pearse (PP) Chairman  
Cllr Richard Wolstenholme (RW)  
Cllr John Korby (JK)  
Di Fletcher (DF) (St Saviour's)  
Krys Yates (KY) (Brockenhurst School PTA)(PTA)  
Lauren Hart (PTA)  
Liz Dodwell (LD)  
Evelyn Bartlett (Women's Institute)  
Julie Wooton (Women's Institute)  
Bronya Szatkowska (BS )(Greener Brockenhurst, Friends of  
Brockenhurst)  
Janet Ward (JW) (RBL)

Celia Jowett Assistant Parish Clerk (APC)

**25/56 Apologies for Absence:**, Liz Wingham, Rebekah Donawa, (Brockenhurst College), Stuart King (Woodpeckers), Sue Jory (RBL) Estella Fernandez Smith (Sway Apprentice Clerk) Phil Dinn (Rotary) Jonathan Doughty (Brockenhurst Parish Council)

**25/57 Minutes of last meeting:** The minutes of the meeting held on 10 September 2025 were signed as a correct record.

**25/58 Parish Calendar** – this will be updated by Committee members. No dates were given.

**25/59 Christmas Fun Evening Friday 5 December 2025 6 – 8pm**

- A Road Closure Application has been made
- KY has booked and paid the deposit for the silent Disco, The cost is £ 250. Up to 25 people on it at one time. It is an inflatable dome with lights and music. The PTA will manage it and charge a fee to raise money for PTA funds for an outdoor learning centre. It will be covered by PTA insurance.
- To be considered by Brockenhurst Parish Council at the meeting on 21 October 2025.
- The Meddlars (Morris Dancers are performing. They have asked for more room. This year there may be more space where the fairground was situated

- We have received a great response from potential elves..
- BS has produced Stall booking forms/risk assessment forms which APC will send out to the regular stall holders. APC will approach new bodies if necessary, There will be no Church Stall.
- Children's Procession. St Saviour's Youth Officer is organising this. It might be singing carols around the tree. Small lanterns from IKEA, battery night lights. Youth groups like the badger's group, brownies, beavers will be asked
- The entertainment schedule will be agreed next meeting.
- Brownies will join in the Nativity Parade.
- Entertainment - The Friday Girls, Brassed Toffs and Magic Jack have all been booked.
- Marshalls – APC –will ask for volunteers and ask at Brockenhurst College.
- Christmas Stall lights APC will ask Russell Horne that these are working

#### **25/60 Costs as at 8 October**

<b>CHRISTMAS FUN EVENING</b>	<b>COST</b>	<b>TOTAL</b>
<b>Silent Disco</b>	<b>250</b>	
<b>Brassed Toffs</b>	<b>350</b>	
<b>Magic Jack</b>	<b>150</b>	
<b>Printing</b>	<b>?</b>	
<b>Meddlars</b>	<b>200</b>	<b>950</b>
<b>IKEA lanterns</b>		
<b>Battery nightlights</b>		

**25/61** The PTA and Friends of Brockenhurst are now organising the Christmas Tree Festival on the 28/29/30 November A hand out detailing the arrangements was circulated.

APC will ask Estella Fernandez Smith to contact PP about Sway Carnival information, An independent committee will be set up. It will be a one day event. To decide:

DF has booked St Saviour's Church

Start Location

Type of Procession

To be discussed at PC Agenda on 21 October 2025.

### **25/62 Remembrance Sunday 9 November 2025**

- JK will lend out his van for putting up road closure signs
- APC will search for Silent Soldier and large poppies
- Costs – band, BPC pays 50 per cent of costs of printing order of service and 100% of band
- APC will endeavour to recruit marshalls

Band	
Order of Service	
publicity	

### **ACTION POINTS**

- BS will check that The Commoners will be available for Santas Grotto
- APC will ensure that booking of Silent Disco and Carnival proposals are on the agenda for Council meeting of 21 October
- BS will create advertising material and Booking/Risk Assessment Forms
- All to consider ideas for the Brockenhurst Carnival and set up an independent sub- committee

**25/63 – Date of Next Meeting 5 November 2025**

**25/64**The meeting finished at 6.20pm

Signed:

Date: