

**MINUTES OF A MEETING OF THE EVENTS COMMITTEE HELD ON
WEDNESDAY 23RD APRIL at 5.30PM AT
BROCKENHURST VILLAGE HALL**

Present: Cllr Paul Pearse (PP) Chairman
Cllr Richard Wolstenholme (RW)
Cllr John Korby (JK)
Di Fletcher (DF) (St Saviour's)
Krys Yates (KY) (Brockenhurst PTA)
Janet Ward (JW) (Royal British Legion) (RBL)

Celia Jowett Assistant Parish Clerk (APC)

25/35 Apologies for Absence: Liz Dodwell, Liz Wingham, Evelyn Bartlett, John Wingham, Rebecca Donawa, Bronya Szatkowska, Stuart King (Woodpeckers),

25/36 Declaration of Interest: None

25/37 Minutes of last meeting: The minutes of the meeting held on 19 March 2025 were signed as a correct record.

25/38 Parish Calendar The Committee Calendar has been updated with Brockenhurst PTA dates. PP will send APC a new version for easier amendment.

25/39 ANZAC Day - 27 April 2025

Russell Horne has prepared the Risk Assessment for Brockenhurst Parish Council.

25/40 VE Day 80 – 10 May 2025

A "Bring Your Own" village picnic at St Saviour's grounds will be held on Saturday 10 May 2025 from 2 – 5pm. Brassed Toffs, Shining Lights and the Friday Girls will perform. St Saviour's curate (Steve Bennett) will lead a sing-a-long. APC is finalising the running order

Invitations – APC has sent invitations to elderly residents

- the Wednesday lunch club = 55
- RC Church – 10
- Methodist Church
- Friday Club - 13
- Holmwood
- Homewood House
- Hartwood
- Shining Lights
- The Football Club
- The Bowling Club
- Horticultural Soc
- The Golf Club

BPC will provide a toast of a glass of fizz. KY to donate 12 bottles of prosecco and PP will donate bottles of prosecco. We will need 12 bottles. APC will also organise soft drinks and a non-alcoholic punch or nosecco.

APC has checked with NFDC about whether the PTA's pimm's stall requires a TENs (temporary) licence. The PTA wants to suggest donations but drinks are not priced

- A plan of St Saviour's gardens was circulated
- Decorations – the Parish Council has some Union Jack bunting. Bunting Templates, provided by BS has been sent to Brockenhurst School for colouring.
- Brockenhurst PTA will provide the teas. Woodpeckers will provide cakes to sell by Brockenhurst PTA.
- PTA will hold a raffle to raise funds for Brockenhurst School
KY to donate a meal at the Pig; APC will donate a prize; APC will request local hotels to donate prizes
- notice has been put in the Parish Magazine for the May edition and advertised on Brockenhurst social media .
- APC will ask Brookley Road businesses to put on VE Day window displays (not a competition)
- JW to provide tablecloths and serviettes
- JK to provide Union Jack paper cups for the toast.
- Tables and chairs will be provided by St Saviour's.
APC will speak to Sally Hoy of St Saviour's The Flower Guild about simple floral decorations and other decorations
- Children's games to be organised by Saskia Dick, a teenager in Brockenhurst. CJ has asked Brockenhurst College for games and will collect afternoon of 8 May.
- Help with setting up Picnic on Friday evening 9th May. Help is not available from Brockenhurst College students. APC will ask Events Committee members and the Parish Councillors
- KY will have to leave at 4.40pm

25/41 – Railway 200. The 200th Anniversary of the Railways.

John Wingham was not present at the meeting so no update was given. South West trains are going to organise the event without Brockenhurst Parish Council's assistance.

25/42 - Brockenhurst Station Event and Community Event on Brookley Road 5 October 2025

This event has been put on hold

25/43 – Date of Next Meeting – 10 September 2025

ACTION POINTS

- PP will provide APC with new formatted Events Committee Calendar
- KY and PP to donate 12 bottles of Prosecco
- APC will order ingredients for Soft drink welcoming drink
- Woodpeckers will provide cakes to Brockenhurst PTA who will provide them with teas (for donations) at VE Day80.
- JW will provide table cloths and serviettes

- The tables and chairs etc will be set up the night before. KY will ha van
- KY will collect the bunting from Brockenhurst Primary School
- APC will meet Sally Hoy from Brockenhurst Flower Guild
- Ray and Luke will collect the War Soldier from the Memorial Garden
- JK will provide at least 100 Union Jack cups for the toast
- Woodpeckers to provide cakes
- PTA to run the tea stall (with cups from Church)?
- PP to be the MC
- APC will discuss children's games with Saskia (games organiser)
- APC to collect children's games equipment from Brockenhurst College
- APC to email local hotels to request raffle prizes
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25/34 The meeting finished at 6.30pm.

Signed:

Date:

