



# Brockenhurst Parish Council

70B Brockley Road,  
Brockenhurst  
SO42 7RA

14 January 2026

To: All Members of the Brockenhurst Parish Council

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of the **BROCKENHURST PARISH COUNCIL** to be held on **TUESDAY 20 JANUARY 2026** at **7.00pm** in the Brockenhurst Village Hall, Highwood Road, Brockenhurst SO42 7RY for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

*Gale Pettifer*

Gale Pettifer  
Parish Clerk & Proper Officer

***Please contact the Parish Office (01590 622829) if you need further information on this agenda.***

## **Members of Brockenhurst Parish Council**

Councillor R Horne (Chair)  
Councillor R Bowles  
Councillor M Croker  
Councillor J Doughty  
Councillor M Harris OBE  
Councillor P Hollins

Councillor J Korbey  
Councillor P Pearse  
Councillor K Whittle  
Councillor J Wingham  
Councillor R Wolstenholme



# Brockenhurst Parish Council

70B Brookley Road, Brockenhurst, SO42 7RA

**FULL COUNCIL  
MEETING**

## **A G E N D A**

**20 January 2026  
at 7.00pm  
in the Village Hall,  
Brockenhurst  
SO42 7RY**

### **1. Public participation time**

An opportunity for members of the public to raise issues of concern or interest, make a statement, present a petition, or be part of a deputation. Public participation time will be limited to 10 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

### **2. Apologies**

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

### **3. Declarations of interest/Requests for dispensation**

To declare any interest relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34). Brockenhurst Parish Councillors' [Register of Interests](#).

### **4. Confirmation of minutes of previous meeting held on 16 December 2026 [\[LINK\]](#)**

To confirm, as a correct record, the minutes of the previous meeting (LGA1972 sch12).

### **5. Matters arising from the minutes of the last meeting held on 16 December 2026**

To consider any matters arising from the previous minutes.

### **6. Reports by the Hampshire Council Councillor; New Forest District Councillor; and representatives on outside bodies**

To receive the report of the Hampshire Council Councillor; New Forest District Councillor; and any further reports from Parish Council representatives on outside bodies.

- 6.1 Hampshire County Councillor's Report – CCllr Keith Mans
- 6.2 New Forest District Council's Report – DCllr Adam Parker
- 6.3 Brockenhurst Aircraft Noise – Cllr R Horne

### **7. Reports of Committees and Sub-Groups**

To note the approved/signed minutes of the following committees:

Planning Committee – 25 November 2025 [\[LINK\]](#)

Amenities & Infrastructure – 2 December 2025 [\[LINK\]](#)

### **8. Finance and Payments**

To receive the list of outstanding creditors and balances due for payment including reports of any outstanding payments made, note any queries and approve payments. (LGA1972 s150).

8.1 January Payment List – to receive the list of outstanding creditors and balances due for payment including reports of any outstanding payments made, note any queries, and approve payments (LGA1972 150) – [\[LINK\]](#)

8.2 Bank Reconciliation, as at 30 November 2025 – to follow

8.3 Bank Summary Report, a to-date report of current balances of all bank accounts – to follow

Queries on payments should be notified to the RFO in advance of the meeting as the financial systems of the Council will not be available for interrogation at the meeting.

#### **9. Interim Internal Auditor's Report [\[LINK\]](#)**

To receive and consider implementing recommendations contained in interim report from the internal auditor.

#### **10. Community Resilience Plan**

To receive a report regarding the Community Resilience Plan.

#### **11. Community Grant Applications**

To receive and consider Community Grant applications from:

- 11.1 Brockenhurst Speedwatch [\[LINK\]](#)
- 11.2 St Barbes Museum [Application Form: [LINK](#)] [Business Plan: [LINK](#)]

#### **12. Southern Gas Network**

To receive update regarding works for replacement gas main by SGN.

#### **13. Village Gateway Signs [\[LINK\]](#)**

To consider designs for Village Gateway signs and recommend to Hampshire County Council Principal Engineer.

#### **14. IT Services Support – [\[LINK\]](#)**

To consider appointing a contractor for IT services support.

#### **15. Anzac Day and Remembrance Sunday 2026**

To approve arrangements for Anzac Day and Remembrance 2026 commemorations.

#### **16. Summer Carnival Event (August Bank Holiday)**

To agree in principle the appointment of an Events Committee sub-committee to organise a summer carnival event and to delegate to the Clerk the drafting of its Terms of Reference.

#### **17. Parish Clerk's Report**

- 17.1 Local Government Reorganisation – Open Letter to Sir Julian Lewis [\[LINK\]](#)
- 17.2 Tourism Noticeboard Brookley Road Car Park – Refurbishment 2026
- 17.3 Rhododendron removal to begin at Black Knowl Allotments [\[LINK\]](#)

#### **18. Any other items the Chair or members deem urgent**

For the Chair or members to report, provide information, or to add items for the agenda at the next meeting. (To include items raised by member of the public.) *Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).*

**19. Date of next meeting** - To note the date of the next meeting, which is scheduled for **Tuesday 17 February 2026 at 7.00 pm**, in the Village Hall, Brockenhurst.