



Brockenhurst Parish Council

70B Brookley Road, Brockenhurst, SO42 7RA

**FULL COUNCIL
MEETING**

A G E N D A

**17 FEBRUARY 2026
at 7.00pm
in the Village Hall,
Brockenhurst
SO42 7RY**

This meeting will be livestreamed via MS Teams.

You are welcome to join on your computer, mobile app or room

Device. [Click here to join the meeting](#)

Meeting ID: 933 630 648 206 4 Passcode: AR74Lm

1. Public participation time

An opportunity for members of the public to raise issues of concern or interest, make a statement, present a petition, or be part of a deputation. Public participation time will be limited to 10 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

2. Apologies

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

3. Declarations of interest/Requests for dispensation

To declare any interest relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34). Brockenhurst Parish Councillors' [Register of Interests](#).

4. Confirmation of minutes of previous meeting held on 20 January 2026 [\[LINK\]](#)

To confirm, as a correct record, the minutes of the previous meeting (LGA1972 sch12).

5. Matters arising from the minutes of the last meeting held on 20 January 2026

To consider any matters arising from the previous minutes.

6. Reports by the Hampshire Council Councillor; New Forest District Councillor; and representatives on outside bodies

To receive the report of the Hampshire Council Councillor; New Forest District Councillor; and any further reports from Parish Council representatives on outside bodies.

6.1 Hampshire County Councillor's Report – CCllr Keith Mans

6.2 New Forest District Council's Report – DCllr Adam Parker

6.3 Community Speed Watch – Cllr Jonathan Doughty

7. Reports of Committees and Sub-Groups

There are no approved/signed minutes of the standing committees or working groups to be received that have not already been presented to Council.

8. Finance and Payments

To receive the list of outstanding creditors and balances due for payment including reports of any outstanding payments made, note any queries and approve payments. (LGA1972 s150).

8.1 February Payment List – to receive the list of outstanding creditors and balances due for payment including reports of any outstanding payments made, note any queries, and approve payments (LGA1972 150) – [\[LINK\]](#)

8.2 Bank Reconciliation, as at 31 January 2026 – to follow

8.3 Bank Summary Report, a to-date report of current balances of all bank accounts – to follow

8.4 To agree transfer of funds between Cambridge Building Society and Unity Trust Bank accounts.

Queries on payments should be notified to the RFO in advance of the meeting as the financial systems of the Council will not be available for interrogation at the meeting.

9. Live pilot for 2025/26 AGAR Submission -

To receive information regarding live pilot for BPC's 2025/2026 AGAR Submission in May/June 2026.

10. Policies for Review/Adoption

To consider adopting the following policies:

- 10.1 Absence Management Policy [\[LINK\]](#)
- 10.2 Capability Procedure [\[LINK\]](#)
- 10.3 Grievance Procedure [\[LINK\]](#)
- 10.4 Disciplinary Procedure [\[LINK\]](#)
- 10.5 Terms of Reference Events Working Group [\[LINK\]](#)

11. Community Grant Applications

To receive and consider Community Grant applications from:

- 11.1 New Forest Citizens Advice Bureau **[Application: [LINK](#)] [Statistics: [LINK](#)]**

12. Martins Road Bridge

To receive an update regarding Martins Road bridge

13. SGN Gas Main Replacement

To receive an update on SGN gas main replacement.

14. Flooding in Brockenhurst

To receive an update regarding flooding in Brockenhurst.

15. Casual Vacancy [\[LINK\]](#)

To receive information regarding casual vacancy.

16. Parish Clerk's Report

To receive verbal report from the Parish Clerk & Proper Officer.

17. Any other items the Chair or members deem urgent

For the Chair or members to report, provide information, or to add items for the agenda at the next meeting. (To include items raised by member of the public.) *Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).*

18. Date of next meeting - To note the date of the next meeting, which is scheduled for **Tuesday 17 March 2026 at 7.00 pm, in the Village Hall, Brockenhurst.**