



Brockenhurst Parish Council

70B Brookley Road, Brockenhurst, SO42 7RA

**FULL COUNCIL
MEETING**

A G E N D A

**17 MARCH 2026
at 7.00pm
in the Village Hall,
Brockenhurst
SO42 7RY**

This meeting will be livestreamed via MS Teams.

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Meeting ID: 933 698 413 146 4 Passcode: Jq3sw2

1. Public participation time

An opportunity for members of the public to raise issues of concern or interest, make a statement, present a petition, or be part of a deputation. Public participation time will be limited to 10 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

2. Apologies

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

3. Declarations of interest/Requests for dispensation

To declare any interest relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34). Brockenhurst Parish Councillors' [Register of Interests](#).

4. Confirmation of minutes of previous meeting held on 17 February 2026 [\[LINK\]](#)

To confirm, as a correct record, the minutes of the previous meeting (LGA1972 sch12).

5. Matters arising from the minutes of the last meeting held on 17 February 2026

To consider any matters arising from the previous minutes.

6. Reports by the Hampshire Council Councillor; New Forest District Councillor; and representatives on outside bodies

To receive the report of the Hampshire Council Councillor; New Forest District Councillor; and any further reports from Parish Council representatives on outside bodies.

6.1 Hampshire County Councillor's Report – CCllr Keith Mans

6.2 New Forest District Council's Report – DCllr Adam Parker

7. Reports of Committees and Sub-Groups

To note the approved/signed minutes of the following committees:

Planning Committee – 27 January 2027 [\[LINK\]](#)

Brockenhurst Resilience Working Group – 18 February 2026 [\[LINK\]](#)

Events Working Group – 11 February 2026 [\[LINK\]](#)

Village Centre Strategy Working Group – 24 February 2026 [\[LINK\]](#)

8. Finance and Payments

To receive the list of outstanding creditors and balances due for payment including reports of any outstanding payments made, note any queries and approve payments. (LGA1972 s150).

8.1 March Payment List – to follow

8.2 Bank Reconciliation, as at 28 February 2026 – to follow

8.3 Bank Summary Report, a to-date report of current balances of all bank accounts – to follow.

Queries on payments should be notified to the RFO in advance of the meeting as the financial systems of the Council will not be available for interrogation at the meeting.

9. Co-option of Councillor

In accordance with the Co-option Policy, to co-opt new member onto Council.

10. SGN Gas Main Replacement – verbal report

To receive an update on SGN gas main replacement.

11. Flooding in Brockenhurst – verbal report

To receive an update regarding flood mitigation in Brockenhurst.

12. Update on NFDC Asset Review and Future Engagement [\[LINK\]](#)

To discuss update New Forest District Council Asset Review and Future Engagement.

13. New Forest Car Parks – Charging [\[LINK\]](#)

To receive information regarding Forestry England's proposal to introduce charging across their New Forest car parks.

14. Citizen of Brockenhurst Award 2026 [\[LINK\]](#)

To confirm arrangements for the Citizen of Brockenhurst Award 2026

15. Brockival 2026 [\[LINK\]](#)

To receive information regarding arrangements for Brockival 2026 – Brockenhurst's Gala Carnival.

16. Adobe Acrobat [\[LINK\]](#)

To approve 1x annual subscription to Adobe Acrobat Pro, in the sum of £20.22 per month / £242.64 per annum - per license.

17. Mailchimp Marketing Plan [\[LINK\]](#)

To approve 1x annual subscription to Mailchimp – Essentials Plan at £9.86 per month.

18. Parish Clerk's Report

To receive verbal report from the Parish Clerk & Proper Officer.

- Lengthsman

19. Any other items the Chair or members deem urgent

For the Chair or members to report, provide information, or to add items for the agenda at the next meeting. (To include items raised by member of the public.) *Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).*

20. Date of next meeting - To note the date of the next meeting, which is scheduled for **Tuesday 21 April 2026 at 7.00 pm**, in the Village Hall, Brockenhurst.